The Potter Township Supervisors held their Regular Business Meeting on Wednesday, October 14, 2015 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:03pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Michael Jones Engineer: Dan Sell

Secretaries: Christie Floyd-Gabel and Linda McCoy

Visitors: Chief Vicki Carlton, Jim Gabel, Dave Hagen, Chris Heitman, Casey Harrington, Lisa & Robert

Houston, Mark Summerville, Tim Wetzel and Bill Winkle

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO CONTINUE THE PUBLIC HEARING ON THE CENTER/POTTER TOWNSHIP LINE.

Ms. Matsco, Mr. Shamp and Mr. Cwynar attended a meeting with Ate Visser, Vice President of Shell Chemical Appalachia, LLC, on October 5.

Mr. Cwynar attended the Central Valley Community Management Group meeting on October 6.
Ms. Matsco attended and spoke at the safety meeting at the Shell construction site today, October 14.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON SEPTEMBER 9, 2015

CITIZENS:

Casey Harrington inquired about the traffic and road conditions at the Shell construction site. Ms. Matsco replied that this subject will be discussed later in the meeting.

OLD BUSINESS:

A discussion was held on reapproving Resolution 2-2015. It was decided the Resolution would be approved again once the Township Engineer could review the final linen of the plan when it was delivered to the Township.

NEW BUSINESS:

MOTION: Earl Shamp SECOND: AI Cwynar TO APPROVE AND SIGN THE 2015/2016 SALT CONTRACT.

MOTION CARRIED

SOLICITOR:

Mr. Jones is preparing an Ordinance for vacating additional roads located on the Shell Chemical Appalachia, LLC property to be enacted at the November regular business meeting. He will advertise this Ordinance for us.

Mr. Jones received the new General Code. He is reviewing it and suggests a Supervisor proof read the new Subdivision, Land Development and Zoning Ordinances for final approval. He will have the Ordinance advertised and ready for enactment for the November regular business meeting.

ENGINEER:

Mr. Sell presented the Board the actual document dated 1912 that created Potter Township. His engineering firm found it in the Beaver County archives. The copies he gave the Supervisors were from a microfiche. The original is available to be seen.

Mr. Sell is reviewing the Shell submission for an amendment to the Pre-Development Agreement. He will have his comments ready for the Planning Commission's meeting next Tuesday.

Mr. Jones commented we have the initial Developer's Plan, but will need a Subdivision/Land Development Application from Shell for the development. The new Subdivision/Land Development application must be treated as a new plan. Mr. Sell will make comments to the plan amendment that he received. We need a name for the Pre-Development Agreement Amendment since there will be a Resolution passed to approve it. This must be treated as a new Land Development Plan. Mr. Heitman will get a title for the amendment

Mr. Sell also received two grading permits for an access road to the cell tower. He needs a drawing for the path of the road. Shell Chemical Appalachia, LLC is using an existing Highway Occupancy Permit for access onto Pleasant Drive. It was a former resident's driveway. Mr. Heitman will forward the map to Mr. Sell.

Mr. Heitman stated that Shell Chemical Appalachia, LLC is getting ready to submit a plan for the main plant. Mr. Jones also recommended a subdivision be submitted to combine all of the KOEZ parcels into one parcel. Mr. Heitman stated Shell will apply for a subdivision for the parcels for the PennDOT subdivision for the highways. A discussion was then held about the KOEZ property lines.

Mr. Sell asked if the Supervisors wanted him to complete the Highway Occupancy Permit application for the Tank Farm driveway. Mr. Sell asked if he should use the one that was marked earlier. The Supervisors agreed to this location. The application can be completed electronically by Mr. Sell.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE DAN SELL SUBMITTING A HIGHWAY OCCUPANCY PERMIT APPLICTION FOR THE TANK FARM.

Mr. Shamp reported he has been contacted by Mark West concerning the installation of used guide rails along Mowry Road. Since it could not be determined the quality of the guide rails, the Supervisors decided that new ones must be installed.

POLICE DEPARTMENT:

Ms. Matsco reported on the Shell Safety Meeting she attended this morning. Chief Kramer received an award for the cooperation that the Center Township Police Department has given Shell Chemical Appalachia, LLC.

All of the visitors had comments concerning the traffic and dirt at the Shell construction site. One comment made was the traffic directors are not in sync with the traffic lights. A driver cannot tell if they should go or stop at times. There has already been a motorcycle accident in the area. There is too much activity for the traffic situation. The mud has gotten very bad in the early morning hours. Articulating trucks are also going down the middle of the road.

Mr. Heitman will take all of the complaints back to the construction company. He also reported the bridge is to be completed in December. Once that is built, the big trucks will use it.

Route 18 is scheduled to be closed Wednesday or Thursday next week for the installation of the beams that will go over Route 18. The closures will last 15 minutes for each beam. The closure will occur at night between 7pm and 6am.

Mr. Heitman received inquiries concerning large trucks on Pleasant Drive. They are not Shell's trucks. These belong to Verizon, Duquesne Light or PennDOT. There has been work on telephone lines, electric lines and drain replacement at the foot of Pleasant Drive hill.

Ms. Matsco congratulated Shell for having 1,000,000 man hours without an accident.

FIRE DEPARTMENT:

Chief Carlton stated "Thank You" notes were sent to Shell and MaxxCo for the paving work done on the Fire Department's parking lot. She publicly thanked Mr. Heitman for the job. It is greatly appreciated!

The Fire Department's truck is "Miss October" in the Beaver County Safety Calendar this year. Our fire station has been selected as one of the nicest fire houses in Beaver County and will be featured as "Miss December" next year.

Chief Carlton also reported that Gloria Mitko's cat has found a permanent home. This poor kitty lost its home in the fire last year and had been an orphan since then.

Our engine and rescue vehicles participated in Fire Safety Week at Center Grange and Todd Lane Schools this month. They students also toured the County Smoke House. Our engine will be at Walmart on October 24 along with the Smoke House and Center Twp.'s ladder truck. Be sure to stop by and visit them.

The Fire Department is still working on obtaining a tax exempt number. They are contacting Cotrill, Arbutina and Associates for help.

There was a meeting at the Hopewell Fire Department earlier this month with seven other departments. They discussed regionalizing to share training, gear expenses and other needs. Aliquippa Fire Department is who initiated this for an analysis of creating this group.

The Fire Department was approved for another debt reduction grant. They do not know the amount of the grant as yet.

The Fire Department met with the Beaver County Fire and Police last Saturday. They would like to form an alliance with our fire department for training on the fire boat. One problem that has arisen is Montgomery Dam will not permit any outsiders on their site due to national security.

Chief Carlton has received inquiries on the "No Trespassing" signs along Raccoon Creek Road. These signs were installed by Shell Chemical Appalachia, LLC. The "Surveillance Cameras in Use" signs were installed by the Independence Conservancy due to illegal quad traffic. Ms. Matsco stated all hunting and fishing is encouraged on the Tank Farm and Independence Conservancy's property. The Township does not permit trapping there. She did recommend that residents visit the Tank Farm for the Corn Shock Walk on October 24.

Chief Carlton asked if the wire for the siren could be reinstalled. This is not a power line, it is a signal line. First Energy will do the work. They are asking if we could get a taller pole for the municipal building side. Ms. Matsco inquired if the line could be buried.

The Fire Department wanted to know if the trench along the curb by the Fire Department would be backfilled. The Supervisors will discuss this.

The Fire Department has three fund raisers:

- 1. They are selling \$5 coupons for Boscov's Friends Helping Friends night. A coupon entitles the bearer for 25% off most items on Tuesday, October 20. All of the \$5 goes to the Fire Department.
- 2. There will be a Soup/Bake Sale on Election Day, November 3. A variety of soups will be available and donations of baked goods will be appreciated.
- 3. The Fire Department has Food Raffle tickets available. The drawing will be based on the November 10 evening lottery number. The Fire Department will be going door to door to sell these.

Ms. Matsco commended the Fire Department for participating and reaching out to our neighboring municipalities.

ROAD DEPARTMENT:

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED A MOTION WAS MADE TO APPROVE THE BID FROM ELECTRIC GARAGE DOORS FOR THE INSTALLATION OF THREE GARAGE DOORS AND OPENERS FOR THE ROAD DEPARTMENT'S GARAGE FOR \$9,895.00.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED A MOTION WAS MADE TO APPROVE THE BID FROM BEAVER VALLEY SHEET METAL FOR A HEAT PUMP FOR THE ROAD DEPARTMENT'S OFFICE FOR \$2,490.00.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED A MOTION IS NEEDED TO APPROVE THE BID FROM BEAVER VALLEY SHEET METAL FOR THE INSTALLATION OF THREE RADIANT TUBE HEATERS FOR \$9,495.00.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED A MOTION IS NEEDED TO APPROVE THE BID FROM BEAVER VALLEY REMODELING FOR A NEW PORCH ROOF ON THE ROAD DEPARTMENT'S GARAGE FOR \$3,800.00.

REAL ESTATE TAX COLLECTOR:

Christie Floyd-Gabel submitted the September Real Estate Tax Report to the Supervisors.

CITIZENS:

Mr. Cwynar attended the Central Valley Community Management Committee meeting on October 6. The school Superintendent reported three firms were evaluating the infrastructures of the school district's buildings. Most of the ratings were poor with a few fair ratings. The committee is to research ways that these systems (heating, plumbing, electrical) could be repaired and how to get the funds to do it. The committee will be meeting every month to 6 weeks. One mill of taxes produces \$290,000 for the school district.

TREASURER'S REPORT:

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF OCTOBER. THE BALANCE IN THE GENERAL FUND BEING \$278,562.96, THE STATE LIQUID FUELS FUND BEING \$6,537.35,THE CAPITAL FUND BEING \$121,732.97 AND ESCROW MONIES BEING \$48,307.22. BALANCE IN THE WAGE TAX ACCOUNT IS \$59,803.18 BILLS FOR THE MONTH OF OCTOBER TOTALED \$98,762.73.

ANNOUNCEMENTS:

The Planning Commission will meet on Tuesday, October 20 at 7:00pm here at the Municipal Building.

Independence Conservancy is hosting a Corn Shock Walk on Saturday, October 24 from 2 – 4 at the Tank Farm.

The Supervisors will be conducting budget Work Sessions on October 21 and 28 at 6pm.

Trick or Treat will be held on Saturday, October 31 from 5:30 to 7:30. Watch for little goblins when driving that evening.

The Supervisors will hold a Work Session on Wednesday, November 4th at 6pm.

The next scheduled Supervisors' Business Meeting is Wednesday, November 11th at 6:00pm.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:31pm.

Respectfully Submitted,

Christie Floyd-Gabel, Secretary